

# safety induction card



If this is your first time on a Dawn Homes Site please make yourself known to the Site Manager.

They will ensure that you receive a full Dawn Homes Site Safety Induction.

On completion of the safety induction you will be issued a Safety Induction Record Card which can be used on any Dawn Homes site.

The card has a red header with 'SAFETY INDUCTION RECORD CARD' in white and the Dawn Homes logo. Below the header, the card number 'No. 00601' is printed. There are three input fields: 'Site:', 'Site Manager:', and 'Operatives Name:'. At the bottom, the website 'www.dawn-homes.co.uk' and phone number 'Phone 0141 285 6700' are listed.

The Card must be filled in before use

Unique database number

Site location

Name of the Site Manager providing the full safety induction

Name of the person receiving the induction

The card has a red header with 'KEY SAFETY RULES'. It contains a list of four rules: (1) Always wear safety helmets, safety footwear, high visibility clothing and any other task appropriate PPE. (2) Never undertake work for which you are not trained. (3) Ensure any equipment used is fit for purpose. (4) All operatives of mechanical plant must have a valid certificate. Below the rules, there is a statement: 'Dawn Homes are fully committed to providing a safe working environment for all customers, employees and trade contractors. Your help and participation in achieving this is appreciated.' To the right, there is a confirmation statement: 'I confirm that I have received a safety induction course which covered the following key topics:' followed by a list of four topics: (1) Site Rules, (2) Personal Protection, (3) Working in a Safe Manner, (4) Reporting site hazards to the Site Manager. At the bottom, there are three input fields: 'Signed:', 'Company:', and 'Expiry Date:'. On the left, there is a signature and the name 'Martin Egan, Managing Director'.

Signature of person receiving the induction

Company name of card holder

Date when card can longer be used

The card is valid for one year from the date of issue for all Dawn Homes sites.

Holders of a valid card will only require site-specific safety inductions when attending other Dawn Homes sites.

Please keep your card with you when working on our sites. If you do not produce your card you will be required to attend a full Dawn Homes Site Safety Induction.

If you lose your card please inform your Site Manager immediately who can arrange a replacement.

To check the validity of a card please phone 0141 285 6700.