



21-Day Notice of the Annual General Meeting of the Scottish House Builders Health and Safety Forum

Dear Member,

As laid down in the Constitution of the Scottish House Builders Health & Safety Forum, please accept this 21 day notice of the intention to hold the Annual General Meeting (AGM) of the SHBHSF at 9.30am on Wednesday 8th February 2017 at The Hilcroft Hotel [Whitburn]. No other formal notice will be issued in this regard.

The format for this AGM is noted below.

- 1. Chairman's Annual Report**
- 2. Constitution**
- 3. Presentation and Approval of the Annual Accounts**
- 4. Election of the Executive Steering Committee Members**

Nominated Steering Committee Members Standing for Re-Election/Election:

- Stewart Morrison Ogilvie Group
- Colin Black Oregon Timber Frame Ltd
- Edward Woods Taylor Wimpey UK
- Ian Winter Mulholland Contracts Ltd
- Graeme McMinn Health & Safety Executive
- Neil McIvor Forster Roofing Services Ltd
- Lynsey Gilbert Forster Roofing Services Ltd
- Roddy McLean Hart Builders
- Martin Brennan Cala Homes
- Steve Foley Avant Homes
- Ron Sutherland A&J Stephen
- Greg Johnston Stewart Milne Group

Nominated representative from Health & Safety Executive is **Graeme McMinn**

Note: Following election of the 2017 Steering Committee, at the first meeting of the Executive Steering Committee, the Committee will nominate and select a Chairperson and Office Bearers for the Steering Committee.

- 5. Annual Subscriptions**
- 6. Additional Motions**
- 7. Any Other Business/Closure of AGM**

This AGM will then be followed by the usual SHBHSF event. Details of the full Forum agenda will be issued in due course.